

**NAICS CODE: 561730**

# **GROUNDS & LANDSCAPE MAINTENANCE SERVICES**

**CAGE CODE: 3Z568****UEI: YLJGHMK34EH8****GSA CONTRACT NUMBER: 47QSMS24D00AD**

The Kennedy Collective provides all labor, supplies, equipment, and materials to manage and operate grounds and landscape maintenance services effectively and efficiently following standard commercial practices, industry standards, and the specifications required in the Statement of Work (SOW) provided by our customers. We offer weekly, bi-weekly, or monthly services as required by our customers. Our services include mowing, edging & trimming, weed removal, litter pick-up and removal, debris pick-up and removal, and full-service Spring and Fall Clean-up Services that include a property-wide scan and audit for debris removal, trimming, and edging.

The Kennedy Collective Grounds and Landscape Maintenance manager has over 20 years of experience, and the team is led by our Vice President of Operations, a retired Marine veteran with over 30 years of Operations and Quality management experience. We execute effectively and efficiently by fully understanding the requirements we are provided. We successfully provided grounds and landscape services during the COVID-19 crisis, maintaining social distancing mandates and masking requirements, clearly demonstrating our capability to meet and exceed any additional key performance indicators beyond standard operating procedures.

## **TRAINING**

All employees participate in rigorous training focused on all aspects of grounds and landscaping services, and they are evaluated on their knowledge after demonstrating key performance benchmarks. All training is maintained within the employee file and the organization's training database. This system also provides online training for a variety of compliance and regulatory requirements, like universal precautions, hazardous activities and warnings, and other OSHA-related topics for ensuring a safe and dynamic workplace. The system documents who was trained, when they were trained, and what skills they mastered. Training records provide documentation for regulatory agencies, information for personnel evaluations, and support for promotional opportunities. Training records can be used as a basis for goal setting or to aid in selecting staff assignments by matching competencies with required skills. They are also useful for charting and reviewing personal progress toward annual goals.

Training records are an important key for The Kennedy Collective because they unlock the data needed to make decisions based on actual performance after specific training. Records provide an easy method to identify training gaps. This gap analysis assesses the needs of the organization and the knowledge, skills, attitudes, and abilities of the staff about the jobs they perform.

The Kennedy Collective is committed to a culture of continuous improvement, ensuring that our work processes are working properly and that we are using the most state-of-the-art practices. An important part of continuous improvement is the management of our processes and procedures to ensure that we are not only following the written procedures for our work but also ensuring that they work efficiently. This is done through process auditing and Lean management techniques.

### **ADULTS WITH DISABILITIES, VETERANS, AND WOUNDED WARRIORS**

Our behavioral intervention training uses a combination of classroom instruction and face-to-face direct intervention with individuals and their support staff and families. Because of the need to obtain BCBA certification, our training also prepares our subcontractors, consultants, and employees to sit for the certification examination and includes 2,000+ hours of direct supervision per candidate. Our methodology is developed using Applied Behavior Analysis and covers all aspects of the functions of behavior, including learning styles, social skill development, planning, communication, play and leisure, and a host of other life skill-oriented scenarios.

We use a real-time and direct service training model for and with people who have disabilities, Veterans, or Wounded Warriors in our travel training/mobility services delivery model. Our training includes accessing forms of transportation, paying for said service, map reading, identifying landmarks, etc. This entire model, working directly with the service recipient, is community-based and in real-time, using a variety of transportation systems: bus, train, service taxi, Uber/Lyft, private transporters, and community service provider systems.

**30+ Years' Experience:** Providing successful multi-project management and services to Federal and State Government agencies and commercial customers.

**Personnel Depth:** Full-time staff committed to performance which can be modified quickly to meet requirements. More than 125 years of combined subcontractor and business partner experience by the Executive Team.

**Past Performance:** Significant experience supporting State of Connecticut providers, including the Department of Children and Families, the Connecticut State Police, and the Department of Social Services.

**Quality Control and Best Practices:** Effective Quality Control plans with Corrective Action, Preventative Action (CAPA), OSHA-30 Certified, following American Society for Quality (ASQ) Best Practices, ISSA-CIMS GB certified, and meet sustainability-related requirements of the Federal Government.

**Comprehensive Training Programs:** Employees are trained and certified, tailored for each specific project.

**Performance-Based Contracting and Subcontracting:** Demonstrated experience managing multiple contracts to performance-based standards. Proven and effective ability to select, train, educate, manage, and support subcontractors and suppliers.

**Distributed by The Kennedy Collective**

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